




## Ensuring Competency— a testing challenge

Competency testing can provide essential evidence required to obtain an SPS



-  Are you able to provide up to date evidence of your staff's knowledge and competence levels?
-  Do you or they know where they excel or could improve?
-  Would you be confident in explaining to the regulator your organisation's policy to ensuring competency?

Competency testing is the perfect way to assess and evidence your organisation's technical skill levels.

Within Insight Testing is the ability to add question banks and reference material to suit your needs, including in-house or existing material already in use.

Insight Testing allows you to construct, distribute, manage, mark and audit online tests to all employees in your organisation. These tests can be standalone, or part of a regular and structured regime. The entire testing process is managed from within the system, ensuring that all staff sit the relevant tests to ensure compliance with internal licensing, CPD requirements and in support of an SPS application.

All tests are linked to learning material, which can be researched before a test, but also referenced afterwards. Tests are marked automatically and results can be analysed individually or across populations. Users are directed back to areas of learning where they failed to demonstrate understanding and can be retested accordingly. Any testing carried out by an adviser can be configured to automatically form part of their CPD plan and count for SPS purposes.

Our testing framework includes access to a Learning Management System that can deliver a wide array of learning material from conventional documents to stimulating e-learning, videos or on-line content.

### Key Features

- Easy to use and understand testing functionality that gets excellent user feedback
- Construct templates using our material and/or your own
- Test distribution facility to create and distribute multiple instances of a test from a test template
- Test management and dashboard MI for test results and trends
- Test versioning allowing for changes to templates, but also a full audit trail
- Thousands of test questions linked to our APEX standards content
- Test feedback to identify strengths and weaknesses
- Learning material covering APEX course syllabus and more
- Tax briefs content prepared specifically for Insight
- Ability to add your own learning material for company rules and processes

### Key Benefits

- Reduces cost of administration
- Fully auditable process
- Random testing ensures no two tests are the same
- Accessible from anywhere over the internet—avoiding travel time and costs
- High levels of security
- Integrated into the Insight system to manage and record results with links to the areas
- Instant feedback and MI
- Fully maintained question bank and reference material